

2019 NYTS



HOST CLUB TOURNAMENT MANUAL



Join the FUN

HOST A NYTS QUALIFIER TOURNAMENT AT YOUR CLUB

2019 NYTS



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Hosting a National Youth Tournament Series qualifier is a great way to incorporate local youth players into your club. The NYTS program was established to provide youth players the opportunity to compete against their peers in USPA outdoor tournaments. At each qualifier, All-Stars are selected by an appointed committee based on their horsemanship, sportsmanship, playing ability at their current handicap and ability to play as a member of a team. All-Stars are then eligible to be selected for one of four zone teams or two girls teams that will advance to the National Championship. Clubs are encouraged to run NYTS qualifiers in conjunction with un-rated junior polo chukkers for beginner and intermediate players. The NYTS Qualifier itself has been designed for advanced youth players, those capable of holding a minimum of a “B” handicap.

The NYTS Tournament Manual has been assembled to assist you as you plan your NYTS qualifier.

- Host Club Checklist
- 2019 Circuit Tournament Application
- All-Star Committee Duties and Responsibilities
- Printable All-Star Scorecards and Game Scoresheets
- 2019 NYTS Tournament Conditions

The USPA Player Development Team will assist you throughout your NYTS planning process. You may also request an on-site NYTS Tournament Manager if you would like help on the day of your event. The NYTS Tournament Manager is able to facilitate the All-Star process, complete the NYTS paperwork and USPA results reporting and assist with the trophy presentation. The NYTS Tournament Manager is also able to help with timing and scorekeeping throughout the event. If you have any questions or want to schedule a NYTS Qualifier please email Amanda or Hayley at NYTS@uspolo.org.

NYTS Program Director: Amanda Snow (978) 375-7736

NYTS Program Coordinator: Hayley Heatley (561) 685-8199

NYTS Committee: Chrys Beal (Chair), Carolyn Stimmel, Haley Bryan, Bill Kirton, Tiger Kneece, Nicholas Snow, Kelly Price

NYTS HOST CLUB CHECKLIST

Setting Your Date

- o Select possible dates based on your calendar and other local club schedules
- o Contact Hayley Heatley hheatley@uspolo.org to set your date
- o Submit your completed Circuit Event Application to the USPA. Email completed application to hheatley@uspolo.org for approval from your Circuit Governor.

Familiarize Yourself

- o Review the complete 2019 NYTS Tournament Conditions
- o Review the All-Star Duties and Responsibilities
- o Schedule a conference call with NYTS team

Three Weeks Out

- o Submit proposed schedule to allow time for travel arrangements to be made for your NYTS Tournament Manager if you have requested one
- o Submit tentative roster and expected number of participants (or maximum number of participants) so that trophies may be sent in a timely fashion
- o Verify your NYTS participants' handicaps and membership status with NYTS team
- o Assist with getting memberships renewed as needed

Two Weeks Out

- o Establish your All-Star Selection Committee
- o Inform them of the All-Star Selection Committee responsibilities
- o Schedule an EMT
- o Schedule umpires for the event and arrange for umpire horses
- o Confirm with NYTS team on final numbers so adjustments to trophies can be made
- o Make arrangements for jerseys, you can use the club's or ask teams to provide

Week Of Tournament

- o Prep call with NYTS team and your assigned Tournament Manager
- o Review any last minute details and questions
- o Inform NYTS team of any last minute roster changes
- o Discuss game schedule, format and location to meet Tournament Manager
- o Prepare your fields
- o Make team assignments from your list of registered participants and provide team coaches if available. When making teams consider not only the players' handicaps balancing out, but also factor in years they have been playing, age, and their size.
- o Send out schedule
- o Send out team assignments (It is recommended that you delay the distribution of team assignments for as long as possible to allow your tournament committee to make any last minute changes without any confusion.)
- o Remind all players of requirements – such as required eye protection and mention overgirths
- o Find timer/scorekeeper (your USPA Tournament Manager can help with this)
- o Confirm umpires and umpire horses
- o Assemble Host Tournament Committee (Amanda Snow will be a voting member of your Committee) Host Tournament Committee duties outlined on pg. 42 of USPA White Book.

Day Of Tournament

- o Prepare a sign-in table where players can check in, take payment and sign waivers. (USPA Tournament Manager *cannot* assist with this)
- o Introduce your Tournament Manager to your All-Star Committee

Equine Welfare – the following items should be available fieldside

- o Contact information for local veterinarian
- o Designate a truck and trailer to be used if needed to transport injured horse
- o Tarp or screen to shield a downed horse
- o Make sure players have wraps on all four legs

Game Needs

- o Score-keeper/timer (NYTS Tournament Manager can assist)
- o EMT
- o Umpires (organized by host club, must wear helmet)
- o All-Star Committee
- o Printed All-Star scoresheets

USPA NYTS Award Package (mailed to club)

- o 4 winner trophies
- o 4 runner-up trophies
- o BPP blanket
- o All-Star medals
- o Participation trophies
- o NYTS Banner - to be used in trophy presentation. Players should hold banner in front of them for trophy presentation pictures.

NYTS All-Star Committee

The host club is responsible for assembling an All-Star Committee.

All-Star Committee Duties & Responsibilities

1. Assemble a recommended 3-5 person committee
2. Your committee ideally should consist of members without children of their own competing in the event who will be present at all the games
3. The All-Star Committee is responsible for selecting the tournament All-Stars and can select the Best Playing Pony
4. The All-Star Committee must be available for the Zone All-Star Committee to contact during the first week of August
5. The committee should use these categories as guidelines when selecting NYTS All-Stars: horsemanship, sportsmanship, playing ability at their current handicap, and how they play as a team player
6. We request that the committee members complete the form attached for the All-Stars chosen and turn it in to your Tournament Manager or submit it to NYTS@uspolo.org within ten days of the completion of the tournament
7. All-Stars should be submitted in ranking order
8. If a Tournament Manager is present, they will be responsible for facilitating the All-Star Committee

All-Star Frequently Asked Questions

1. How many All-Stars are awarded per tournament?
The number of All Stars selected is determined by the number of teams in the tournament.
 - 2 teams: 4 All-Stars
 - 3 teams: 5 All-Stars
 - 4 teams: 7 All-Stars
 - 5 teams: 8 All-Stars
 - 6 teams: 9 All-Stars
2. Do All-Stars have to win the tournament?
No, All-Stars may be selected from any participating team.
3. What does it mean to be selected as an All-Star?
Players for the four Zone teams and two girls teams will be selected from the complete list of All-Star nominations.
4. Who selects the players that advance to the National Championships?
There are Zone Selection Committees for each of the Zones and twogirls teams who will carefully review the list of All-Stars nominated at each event within their region. The Zone Selection Committee will use the scorecards submitted by the host clubs when making their team selections for both levels.

2019 Tournament Conditions

I. National Youth Tournament Series

National Youth Tournament Series (NYTS) are to be played at USPA clubs between March 1st and August 1st of the calendar year with the approval of the Circuit Governor. All NYTS regional qualifying events outside these dates shall require approval from the Junior Polo NYTS Sub-committee. NYTS are encouraged to run in conjunction with local level, unrated, junior polo chukkers/competitions and other qualifying USPA tournament events at the local club. The host club should submit the USPA Circuit Event Application to the USPA a minimum of 7 days prior to the event.

Circuit Events Qualifying for National Championships:

- 1) Lifetime, Student, Registered Player and Affiliate USPA Members who have not exceeded their 19th birthday on January 1st of the calendar year of the given NYTS will be eligible to compete.
- 2) Players must have a USPA handicap of B or above and must be in good standing with the USPA in order to participate.
- 3) The NYTS tournament goal level will be determined by the host club. Games will be 4 to 6 chukkers, and completed within the dates of the tournament.
 - a) **A four team tournament may be played in one day using the following format:**
Team A vs B – 2 chukkers
Team C vs D – 2 chukkers
Final: Winner (A vs B) plays Winner (C vs D) – 2 chukkers
Consolation: Loser (A vs B) plays Loser (C vs D) – 2 chukkers
- 4) When three or five teams are competing the USPA round robin format is acceptable (see Tournament Conditions VI. B. 2. c).
- 5) Players will be entered as individuals and team assignments will be determined by the host club.
- 6) The host club will assemble a Host Tournament Committee with a minimum of 3 members.
- 7) USPA Circuit Event Application must be approved by the Circuit Governor prior to the event.
- 8) Two teams of four players minimum are required to qualify as a NYTS tournament.
- 9) Multiple B rated players are allowed to play on the same team.
- 10) The Host Tournament Committee will be responsible for selecting All-Star players from the event. It is recommended to consult All-Star selections with the event umpires.
- 11) The number of All-Stars selected is determined by the number of teams in the tournament. 2 teams-4 All-Stars, 3 teams-5 All-Stars, 4 teams-7 All-Stars, 5 teams-8 All-Stars, 6 teams-9 All-Stars.)
- 12) All-Stars may be selected from any participating team.
- 13) NYTS tournament results and All-Stars will be published in the USPA Blue Book.
- 14) The names of the All-Star Players must be submitted to the USPA office by August 1st to be eligible for National Championship consideration.
- 15) All other USPA rules, forms and reporting guidelines will apply.
- 16) The entry fee for the NYTS will be determined by the host club.
- 17) There will be no tournament fee for hosting a NYTS regional event.
- 18) Multiple NYTS events may be awarded within the circuit.
 - a. Multiple NYTS events may be awarded to the same club.

- 19) Trophies and All-Star medals will be provided to the NYTS host club upon completion of the application process. First and second place trophies will be provided, as well as a Best Playing Pony Award.
- 20) Games may be played on the flat or with a handicap.
- 21) Player equipment in addition to as described in the USPA White Book: Eye protection must be worn by all participants competing in the event and players must wear heeled boots.
- 22) NYTS are encouraged to run in conjunction with local level, unrated junior polo chukkers/competitions and other qualifying USPA tournament
- 23) Equine Safety: protection of the horse by boots or bandages will be used on the front and hind legs, players are required to compete using two reins **and over-girths**.
- 24) Equine Welfare: No horse may play more than 2 chukkers in one day
- 25) Equine Welfare: The Heat Index (please refer to p. 24 of the USPA Equine Welfare Handbook) should be taken into account when scheduling NYTS Tournaments. No games should take place in the 'Red Zone' and games should be rescheduled for cooler times of day.
- 26) In the event of a tie, a shoot-out will take place, using the outlined procedure below:

NYTS Shootout Tiebreaker Procedure:

- a. In the event of a tie in a game of bracket play or the NYTS Qualifier Final, the "Penalty Shootout" system will be used to determine the winner.
- b. The shootout will take place immediately following the completion of the game, on the same field.
- c. General conditions will follow the procedures outlined below: The Penalty shootout will be supervised by the game umpires and one experienced adult goal Judge.
 - i. Players eligible to take part shall be restricted to those who were listed on the team entry form for the tournament or those who played the whole of the last qualifying match. All four players from each team must take the penalties. When there are more than four players on the roster the four players from each team, who played in the last chukker, will participate in the shootout procedure.
 - ii. Teams will draw for the order of taking penalties.
 - iii. Players will be kept on one side in team groups and called forward individually to take the penalty. ONLY the players who are participating and umpires are allowed on the field. The player has only one hit at the ball and may not be defended.
 - iv. Once the umpire has called "play" any contact with the ball will count as one hit.
 - v. Teams will take four 40-yard penalties as individual team players in the order of the draw i.e.; a member of team 1 will be followed by team 2, who will be followed by a member of team 1, etc. until all teams have completed their 40-yard penalties.
 - vi. The team with the least number of goals will not qualify, and, if the teams are level after the penalties, players from each team shall continue in the same order to take one penalty each from the 60-yard line until one has less goals than the other having taken the same number of penalties.
- d. In all other aspects USPA rules apply

National Championship Event:

- 1) USPA circuits will be divided into 4 geographical zones; each zone will have a Zone All-Star Selection Committee (ZASC) of 3 or 5 members.
- 2) A player may only represent their affiliate USPA Club Zone in the National Championship Event. USPA Club affiliation will be determined by where the participant has registered as of January 30th of the calendar year or the affiliation after that date.

- 3) The Zone All-Star Selection Committee will choose up to two teams consisting of 4 players and 4 alternates to represent their Zone in the NYTS National Championship from the list of eligible All-Stars. The selection committee reserves the right to determine that eligible All-Stars are not sufficiently experienced to compete at the level of the National Championship. If the remaining eligible participants in a zone are determined not to be sufficiently experienced to compete in the National Championship, a Wild Card may be chosen from other zones. Wild Cards are defined as eligible All-Stars who were not selected to their respective zone team.
- 4) The selected players must conform to the team handicap requirement established August 1st by the USPA Junior Polo NYTS Sub-Committee.
- 5) A player may compete in one or more qualifying NYTS event in any zone.
- 6) In the event of a tie, a shootout will take place. See NYTS Shootout Tiebreaker Procedure outlined in the NYTS Circuit Event conditions (21).
- 7) NYTS National Championship host center locations will be determined by the USPA Junior Polo NYTS Sub-committee. Championships will rotate between geographical areas of the United States. Host centers must qualify and adhere to host site criteria outlined by the Junior Polo NYTS Sub-committee. The application to host the NYTS National Championship must be submitted to the USPA office a minimum of six months prior to the event. The application must be approved by the Junior Polo NYTS Sub-committee and the Tournament Committee.
- 8) From the time of the draw through the final game the Host Tournament Committee shall apply and enforce all USPA and NYTS rules and policies and make decisions regarding interpretation of such. The Host Tournament Committee is to present and protect the vision of NYTS to the fullest extent, including but not limited to: player substitution, schedule changes, and weather related or other unforeseen circumstances as they arise.
- 9) Trophies will be provided to the NYTS National Championship host center.
- 10) One or two divisions may be played.
- 11) NYTS Championships will be played on the handicap.
- 12) Additional levels played as invitational events will be under the discretion of the NYTS Sub-Committee.



2019 NYTS

PRINTABLE ALL-STAR SCORECARD

2019 NYTS All-Stars

- I. The number of All-Stars selected is determined by the number of teams in the tournament.
- II. Selected All-Stars do not need to compete in the final game or on the winning team.
- III. All-Stars will be chosen by the All-Star Committee based on:
 1. Playing ability at their current handicap
 2. Team playing ability
 3. Horsemanship
 4. Sportsmanship
- IV. There is no set number of All-Stars required for each team.
Example: If there are 3 teams competing in the event, the 5 All-Stars can be from any combination of the teams.
- V. The Zone All-Star Selection Committees will be responsible for naming four players to each team from the list of eligible All-Stars submitted to the USPA office for the National Championship.
- VI. Use the attached scorecards to assess the players throughout the game.

Qualifier All-Stars

- | | |
|----|---------|
| 1. | |
| 2. | |
| 3. | |
| 4. | 2 teams |
| 5. | 3 teams |
| 6. | |
| 7. | 4 teams |
| 8. | 5 teams |
| 9. | 6 teams |

All-Star Committee (Name & Email Address)

- 1.
- 2.
- 3.
- 4.
- 5.

Comments on All-Stars and Participants:

Please attach All-Star Committee Members Individual Scorecards



2019 CIRCUIT TOURNAMENT APPLICATION

UNITED STATES POLO ASSOCIATION

9011 Lake Worth Rd. • Lake Worth, FL 33467

Phone: (800) 232-8772 • Fax: (888) 391-7410

www.uspolo.org • tournaments@uspolo.org

_____ Polo Club hereby applies to be the Host club for the following Circuit Tournament:
(Club Name)

OUTDOOR

- 8-12 Intra-Circuit
- 4-8 Officer's Cup
- 0-4 Player's Cup
- Governors Cup
- Centennial Cup*

- Amateur Cup*
- Constitution Cup
- Congressional Cup
- Sportsmanship Cup
- Masters Cup

SPECIAL CIRCUIT EVENTS:

- National Youth Tournament Series*
- USPA/PTF Seniors Tournament*
- Museum of Polo Hall of Fame Challenge Cup*
- Women's Challenge*
- 4-8 General S. Brown*
- 0-4 George S. Patton, Jr.*

ARENA

- 12+ Arena Championship
- 9-12 Arena Chairman's Cup
- 6-9 Arena Delegate's Cup
- 3-6 Sherman Memorial
- 0-3 Arena Amateur Cup

- Arena Congressional Cup
- Arena Constitution Cup
- Arena Sportsmanship Cup
- Arena Masters Cup

SPECIAL CIRCUIT EVENTS:

- Arena Women's Challenge*
- Museum of Polo Hall of Fame Challenge Cup*
- Arena Challenge Cup
- 3-6 General Lewis B. "Chesty" Puller*
- 0-3 Arena Admiral Chester Nimitz*
- Circuit Level I/I Alumni Tournament*
- Circuit Level I/I JV & Club Level Tournament*

*Specific Tournament Conditions Apply see *Tournament Conditions III*.

Note: *Special Circuit Events may be awarded to multiple clubs in the same circuit, the NYTS Committee Reserves the right to make changes to the schedule.*

Tournament Information

Goal Level: _____ (required) Expected Dates: ____ / ____ / ____ - ____ / ____ / ____

Do you intend to use USPA Professional Umpires? YES NO *If yes, please contact Maggie Mitchell for availability.

Tournament Equine Welfare Representative: _____

Do you intend to use the USPA Trophy Reimbursement Program? YES NO

If no, address to send trophies: _____

Additional Tournament Information

HOST TOURNAMENT COMMITTEE

Please list members of the host tournament committee for this event

(Please note that the NYTS Program Director shall be a voting member of the NYTS Host Tournament Committee and shall approve tournament committee members):

SPECIFIC TOURNAMENT CONDITIONS:

Please list specific tournament conditions that will be used for the tournament (ex.: instant replay, shoot-out, etc.)

NYTS ALL STAR SELECTION COMMITTEE:

Please list members of the All-Star Selection Committee for this event (NYTS All-Star Selection Committee members are subject to change):

Insurance Requirements

The undersigned Club Delegate hereby confirms and certifies on behalf of the above-identified Member Club that the Member Club maintains General Liability coverage (including liability coverage for club operations and participants in athletic or equine sports activities) with minimum limits of \$1,000,000.00 each occurrence and in the aggregate, and with United States Polo Association®, its subsidiary & affiliated companies, directors, governors, officers, trustees, agents, employees, servants and volunteers as additional insureds.

USPA strongly recommends USPA Clubs purchase additional insurance coverage as necessary for all polo activities and business operations.

If awarded the above-identified tournament, the Member Club hereby agrees to be bound by the terms and conditions set forth in this application form. The undersigned Club Delegate hereby certifies that he or she has the authority to apply to the USPA to host the above-identified tournament on behalf of the Member Club he or she represents and to agree to the terms and conditions set forth in this application on such Member Club's behalf.

CLUB DELEGATE SIGNATURE: _____ Date: _____

USPA CIRCUIT GOVERNOR SIGNATURE: _____ Date: _____



FOR MORE INFORMATION: USPOLO.ORG