



# 2018 UNITED STATES POLO ASSOCIATION® INTERCOLLEGIATE/INTERSCHOLASTIC MEMBER CLUB APPLICATION

9011 Lake Worth Rd. • Lake Worth, FL 33467 • Phone: (800) 232-8772 • Fax: (888) 391-7410 • www.uspolo.org • uspa@uspolo.org

The United States Polo Association® (USPA®) membership year is from January 1 through December 31 of each year.

### CLUB TYPE

College, University, Secondary School or Youth Program.....\$100

Club may select a non-voting Delegate who will receive all communications and publications of the Association. Colleges, Universities, Secondary Schools or Youth Programs may enter teams in Intercollegiate and Interscholastic competition but may not register players or recommend handicaps.

### CLUB INFORMATION

Club Name: \_\_\_\_\_

Club Type (Check one):

Intercollegiate Club     Interscholastic Club

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Country: \_\_\_\_\_

Facility Address (If different than mailing address):

Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Type of Facilities (check all that apply)

Arena     Regulation Polo Arena  
 Indoor     Outdoor

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Club Colors: \_\_\_\_\_

### REQUIRED INFORMATION

Attach the following required information with completed I/I Member Club Application.

- Coach that meets I/I coaching requirements
- Proof of access to horses/arena
- Supporting documents required by the I/I Program:
  - A letter from the school verifying the club as a varsity sport, club sport or student organization\*
  - On-campus Advisor name and contact information\*
  - By-laws and Constitution
  - Club Budget
- List of individual members (minimum three) wishing to join/transfer to proposed Club
- Certificate of Insurance (\$1,000,000 General Liability with participant legal liability) naming USPA®, its subsidiary & affiliated companies, directors, governors, officers, trustees, agents, employees, servants and volunteers as additional insureds

\* Only for programs affiliated with educational institutions

### LEADERSHIP INFORMATION

Coach: \_\_\_\_\_

Delegate: \_\_\_\_\_

*The Club Delegate is the representative for the club, who corresponds with the USPA regarding Club matters. (It is recommended that the Club Delegate be a non-student)*

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Manager: \_\_\_\_\_

Equine Welfare Representative: \_\_\_\_\_

*Coach, Delegate and Officers must be current USPA® Members*

### SCHOOL INFORMATION

\* Only for programs affiliated with educational institutions

School Name: \_\_\_\_\_

School Advisor: \_\_\_\_\_

Advisor Phone: \_\_\_\_\_

Advisor Email: \_\_\_\_\_

### ADDITIONAL INFORMATION

Website: \_\_\_\_\_

Facebook: \_\_\_\_\_

Instagram: \_\_\_\_\_

Twitter: \_\_\_\_\_

### CLUB MEMBERS (Three members required)

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

\* Attach a separate list if necessary

### I/I COACH REQUIREMENTS

- Be a current USPA Member
- Pass a yearly criminal background check: \$6.95
- Complete CDC Heads Up Online Concussion Training
- Complete USOC Safe Sport Online Training
- Sign the USPA I/I Coaches Code of Conduct
- Complete the CPI Safety Training Modules: Rider, Equine & Facility

Please upload all files of certification into your CPI folder on PoloSkilz

\* It is recommended that all coaches become a Certified Polo Instructor

<https://members.uspolo.org/coaches-requirements/>

**USPA TERMS AND CONDITIONS**

- 1) All USPA® Member Clubs must abide by the USPA® Club Terms and Conditions (these “Terms and Conditions”) and the Constitution, By-Laws, Tournament Conditions, Rules and Policies of the USPA®, as published yearly in the USPA® Rulebook, and as amended from time to time.
- 2) The Association is a voluntary, private sporting organization. Membership in the Association is subject to the requirements of membership set forth in the Association’s governing documents, as in effect from time to time. Subject to the provisions of By-laws 11, 15 and 16, a Member Club’s previously accepted membership or Member Club status may be suspended, revoked or terminated at any time by the Association where a Member Club acts in a manner that is deemed, in the sole and absolute discretion of the Association, to be inconsistent with, contrary to, or in violation of any of these Terms and Conditions or any of the Association’s Rules, By-Laws, Terms and Conditions of the Membership Application, Code of Conduct set forth in By-Law 4(b), or tournament conditions.
- 3) The names of USPA® National and Circuit events are trademarks of the United States Polo Association®. USPA® trademark may only be used with the permission of the USPA®. Member Clubs may not to use the USPA® National and Circuit event names unless the Member Club has been awarded these events by its USPA® Circuit Governor and/or the USPA® Tournament Committee and approved by the USPA® Board of Governors.
- 4) USPA® Clubs must provide and maintain General Liability coverage (including liability coverage for club operations and participants in athletic or equine sports activities) with minimum limits of \$1,000,000.00 each occurrence and in the aggregate, and with United States Polo Association®, its subsidiary & affiliated companies, directors, governors, officers, trustees, agents, employees, servants and volunteers included as additional insureds. Each USPA® Club shall provide a certificate of insurance confirming compliance with these insurance requirements.
- 5) All USPA® Member Clubs assume any and all risks with respect to participation in any USPA® sanctioned activity, tournament or game (each, a “USPA® Event”) and hereby agree to indemnify, defend and hold harmless the sponsoring club and any other sponsor or Member Clubs of the USPA®, any charity or other beneficiary which may benefit from the USPA® Event; the USPA® and its subsidiary and affiliated companies and divisions (including but not limited to USPA® Umpires, LLC, USPA® Polo Development, LLC and USPA® Marketing, LLC); the owners, lessees or lessors of any premises where a USPA® Event may be held; and all directors, governors, officers, trustees, agents, employees, volunteers or servants of any of the above-named entities (collectively the “Indemnified Parties”), from any claim including but not limited to any bodily injury, personal injury or property damage sustained by any person or entity, including, without limitation, all third parties, all other members, participants, entrants, and any person performing services for any of the Indemnified Parties..
- 6) All USPA® Member Clubs agree to be responsible for any injury or damage caused by themselves, their members, agents, employees and/or their mounts.
- 7) With prior notice, your Club agrees to allow access to your Club grounds to any USPA® representative for the purpose of facility inspection, animal welfare inspection or drug testing, or review of PDI expenditures.

**REQUIRED SIGNATURES (Two Individuals Necessary)**

By signing this registration form and accepting the privileges of the USPA®, I acknowledge that I have read, understand, accept and agree to the terms and conditions as set forth.

Delegate’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Coach’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SUBMIT COMPLETE APPLICATION TO: AFRASER@USPOLO.ORG

**PAYMENT SECTION**

Total \$ _____	Type of Payment: (US Funds ONLY) <input type="checkbox"/> Check (made out to USPA*) # _____ <input type="checkbox"/> Credit Card
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Registration fees to the USPA® are not deductible as a charitable contribution.

To pay via credit card please submit this form and call the USPA® Office

**APPROVALS (attach all electronic approvals to this application)**

Circuit Governor Signature: \_\_\_\_\_

I/I Committee Approval Date \_\_\_\_\_

Circuit Governor Approval Date: \_\_\_\_\_

Club and Member Support Committee Approval Date: \_\_\_\_\_

Executive Committee Approval Date: \_\_\_\_\_

**FOR USPA USE ONLY**

- Completed I/I USPA Club Application
- Circuit Governor Approval
- Club and Membership Administration Committee Approval
- Club has a Coach that meets I/I Coaching Requirements
- Access to horses and arena
- Club has 3+ Members
- Club selected a Delegate
- By-Laws and Constitution
- Club Budget
- Letter from school verifying the club (Only for programs affiliated with educational institutions)
- Club has an on-campus Advisor (Only for programs affiliated with educational institutions)
- Certificate of Insurance (\$1,000,000 General Liability with participant legal liability) naming USPA®, its subsidiary & affiliated companies, directors, governors, officers, trustees, agents, employees, servants and volunteers as additional insureds