

UNITED STATES POLO ASSOCIATION
I/I Structure/Organization Review Sub-Committee
Wednesday, July 14, 2010 • 12:00 noon ET

Members:

Dr. Bruce Wells, I/I Co-Chairman
Kimberly M. Syme, I/I Program Director
Clyde Waddell
Jim Burton

Russell A. Sheldon, I/I Co-Chairman
David Eldredge
Duncan Huyler
Philip Abel

Guests:

Amy Wisehart

I. Call to Order

Russ Sheldon, Co-Chair, presided over the meeting. He began at 12:06 PM ET with a welcome to members and guests.

II. Approval of Minutes – June 30, 2010

MOTION: David Eldredge moved to approve the June 30th minutes. Bruce Wells second. All in favor.

III. Old Business

A. Discuss item 11 – Equine Welfare Form

MOTION: Russ Sheldon made a motion to adopt the Equine Welfare Form as presented and to forward it to the I/I Committee for approval. Seconded by David Eldredge. All in favor.

B. Kim stated that the Tournament Format Sub-Committee will present their recommendations in writing to this committee in the next week. David Eldredge asked what was happening with the sub-committee that was going to be examining the regional team assignments. As sub-committee chair, Clyde Waddell stated that he will be putting something together shortly and contacting the rest of the sub-committee.

Russ noted that the review meetings needed to be wrapped up by the end of the month so that the TCs can be finalized and presented to the USPA Board of Governors prior to the USPA meetings in August. A joint teleconference of the Structure and Tournament Conditions Review Sub-Committees will be held on August 28th.

IV. New Business –

A. Discuss item 18 - Voting of NHTC and USPA Staff involvement

There was discussion as to why the Executive Director should be allowed to vote, as he is a USPA staff member, and whether other staff members (Kim and Amy) should also have a vote. Russ noted that opinions of staff members are always heard and taken into consideration. Bruce noted that by definition, the Executive Director is a part of the NHTC. David stated that he would like to see the coaches reps have more input in the decision making process of the NHTC. Duncan Huyler and Russ agreed that there are some situations where you want as much information as possible and there are others where you only need the facts and it would not be appropriate to get coaches input in every situation. Russ and Bruce feel that there is a better line of communication between the coaches, the coaches' reps, and the USPA now and think this will enhance the current methods of communication.

B. Discuss item 19 - Kim's Office Hours

There was a brief discussion as to whether Kim should have set office hours. David suggested that Kim publish certain hours that work best for reaching her. Russ stated that if Kim cannot immediately talk to someone, a return phone call within 24 hours is reasonable. Duncan noted that coaches need to realize Kim is not on staff 24/7, nor is her position full time.

C. Discuss item 20 – Website Review

The committee discussed some things that could improve the I/I section of the website. In general, most thought there needed to be more instruction for the less computer savvy users. David asked if NIS and GNIS winner photos could be rotated through the home page with the NIC winners. Other suggestions include: descriptions of IS and IC polo, information on how to start an I/I team, information on the mentoring program and how it works, USPA I/I contact info in multiple locations, and a link to the POLO 101 page. Russ asked that additional ideas/comments be forwarded to Kim and Amy.

D. Open Comments - Kim will summarize the positions on all Structural Review items and send to committee for review. When this committee agrees on the published findings, the list will be shared with the TC Review Committee for discussion in the joint teleconference.

MOTION: David moved that the members of this committee respond to the summarized list by July 21st. Seconded by Clyde. All in favor.

V. Announcements – next scheduled teleconference – Joint teleconference - July 28th, 12 Noon ET

VI. Adjournment - Motion to adjourn at 1:15 PM ET. All in favor.