



USPA Polo Development Initiative (PDI)

Application for Club Development Funding

CLUB DEVELOPMENT FUNDING

Please read the USPA PDI Background & Guidelines document before completing this application. Please send or email your completed applications to the USPA office at earmstrong@uspolo.org The USPA accepts completed applications emailed in a PDF or MS-Word format.

The PDI sub-committee will receive and process applications throughout the year. Deadlines and decisions will be made on a semi-annual basis.

Deadlines for complete applications are January 31st and July 31st. For those applications that arrive on or before the deadline, decisions will be made no later than March 31st, September 30th, respectively.

Club Development Funding is a reimbursement program. Once the Application is approved the Club must submit a PDI Expense Reimbursement Form to USPA, for reimbursement of funds expended on the projects outlined in the approved application. Besides cancelled checks, invoices and other indicia of payment, the Applicant will be required to submit a report that outlines the Applicant's progress in attracting new USPA members. Failure to apply for reimbursement within twelve (12) months of approval will result in termination of the approval.

The project outlined in the application should be one designed to be self sustaining by creating new USPA memberships which will renew annually thereafter. The application should describe the project in detail and the resources the Applicant has available to achieve a successful project. The application should also contain a budget indicating the anticipated cost of the project and a breakdown of how much of the budget will be paid by the Applicant and how much the Applicant would like the USPA to reimburse the Applicant. Applicant should include a plan for moving toward self funding when PDI funding ceases.

A photo or photos of the Applicant's facilities and a location map would also be helpful.

By acceptance of USPA PDI funding applicant(s) agree to abide by all USPA By-Laws, Rules and Tournament Conditions. ALL PARTICIPANTS IN PDI FUNDED PROGRAMS MUST BE CURRENT USPA MEMBERS. (Junior, Collegiate, Registered Player, Affiliate Player Member and Associate Members accepted). Applicant agrees to attend PTF Coaches Training seminar. (Funding should be budgeted for this purpose)

As a USPA PDI approved program the USPA Board has authorized you to issue a one year Associate, Junior or Collegiate Membership to all new participants. Please be sure to have all participants completely fill out the appropriate applications and return to USPA by mail or fax as part of your required reporting. This offering will help in our joint effort to build USPA membership and serve as an added value to your program.

APPLICATION FOR POLO DEVELOPMENT INITITIVE - CLUB DEVELOPMENT
FUNDING

- a. Date of Application: _____
- b. Title of project: _____
- c. Amount Requested: _____ (Up to \$10,000.)
- d. Project Summary:_(attach sheets as necessary)_____
- e. Name of Applicant Club: _____
- f. Name of Applicant's Representative: _____
- g. Mailing Address of Applicant: _____
- h. Phone Number of Applicant: _____
- i. Phone Number of Applicant Representative: _____
- j. Fax Number of Applicant: _____
- k. Applicant Representative USPA Number: _____
- l. E-Mail address: _____
- m. Please give a short history of the Applicant Club: _____

- n. Please give a short biography of Applicant Representative with special mention of any contribution to the sport of polo: _____

s. Project Details

The Polo Development Initiative Application must establish a clear mission to increase USPA membership with the following information:

1. Explain your project and how it will increase USPA membership: _____

2. Please give a detailed budget of the training program and what part of it you want to be reimbursed by the USPA: _____

3. Please list the resources you will use to achieve success with the project including employees (if any), marketing or advertising materials, local magazines or newspapers, *Polo Players' Edition*, contacts, people or entities that would assist in the project: _____

4. A detailed timeline of the PDI project: _____

5. Please list those individuals that are endorsing the project, such as the Club Delegate, USPA Governor, USPA officials, other USPA members, USPA staff: _____

6. Any additional comments or supporting supplements: _____

Applicant acknowledges that it will submit timely requests for reimbursements and failure to request reimbursement within twelve (12) months of approval may result in loss of the approval. In addition, Applicant agrees that it will file progress reports as requested by USPA administrative staff and that failure may result in loss of the approval. Applicant agrees to ensure that all participants are current USPA Members.

Signature of Applicant Representative

USPA USE ONLY:

APPLICANT(S) USPA MEMBER #: _____

MEMBER IN GOOD STANDING: Y N